



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 7a
TAC Meeting
August 3, 2023

DATE: July 27, 2023
TO: Technical Advisory Committee (TAC)
FROM: Beth Burks, Executive Director
SUBJECT: **TAC Quorum and Consideration of Revisions to the TAC Bylaws**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- TAC Bylaws

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:

“I move that the TAC forward a recommendation to the HCAOG Board to approve revisions to the TAC Bylaws.”

Staff Summary:

At the TAC meeting in June staff proposed changes to the TAC Bylaws adopted in 2015. The suggested changes were proposed to make it easier to achieve a quorum and to not penalize TAC members who have to travel farther to attend the meetings. The TAC reviewed the suggested changes and gave the following directions to staff:

- Keep the quorum at 50%, or potentially lower to 9
- Allow for attendance from additional locations (preferably predetermined)
- Termination clause: Make language more vague – use “may” or “at the TAC’s discretion”

Staff has incorporated the TAC suggestions in the attached TAC Bylaws. Changes are included as strikethrough and underlined text in section 4.06 (minor change from shall to may), and section 5.02 (additional language allowing virtual participation for members travelling more than 25 miles).

No changes were made to the 50%. Staff requests that the TAC review and provide further guidance on these changes.

Staff will forward the TAC's recommendation to the Board with proposed revisions to the Bylaws.