



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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**AGENDA ITEM 6a**  
TAC Meeting  
November 2, 2023

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DATE: October 27, 2023  
TO: Technical Advisory Committee (TAC)  
FROM: Beth Burks, Executive Director  
SUBJECT: **2024 Regional Transportation Improvement Program (RTIP)**

### **STAFF REPORT**

#### **Contents:**

- Staff's Recommended Action
- Staff Summary
- Draft 2024 Regional Transportation Improvement Program
- Project Detail Table

#### **Staff's Recommended Action:**

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:  
"I move that the TAC recommend the HCAOG Board amend the Regional Transportation Plan to include the Hubbard Lane Rehabilitation Project and adopt the 2024 Regional Transportation Improvement Program for submittal to the California Transportation Commission."

#### **Staff Summary:**

Each Regional Transportation Planning Agency, including HCAOG is required to submit a Regional Transportation Improvement Program (RTIP) to the California Transportation Commission (CTC) by December 15 of every odd numbered year for inclusion in the State Transportation Improvement Program (STIP). The STIP is a biennial five-year plan adopted by the CTC for future allocations of state transportation funds for road and transit improvements. The CTC provides an estimate of STIP shares for each region.

The Draft 2024 RTIP attached to this staff report reflects the slate of projects recommended at the TAC's October meeting. The Draft follows the CTC provided RTIP template and includes all required RTIP elements.

All projects that are funded in the RTIP must be included in the current Regional Transportation Plan (VROOM 2022-2042). The Hubbard Lane project proposed by the County is not included in the current VROOM document and therefore an amendment would need to be included as part of the RTIP approval.

Since the last TAC meeting, staff received clarification on the ability to include partial funding for individual project components. While the STIP can be used towards a match and partially fund a project component or phase, this is only allowed when funding will be sought from the Solutions for Congested Corridors Program, Trade Corridors Enhancement Program, Local Partnership Program, or the Local Transportation Climate Adaptation Program. Because of this, the partial construction funding was removed from the Redwood Drive Complete Street Project and the Kenmar Interchange Improvement Project. The attached Project Detail table reflects these changes.

The TAC will need to make a recommendation regarding the prioritization of the projects included in the RTIP. Staff has included draft prioritization for the TAC to review. The CTC will use this priority order in the event funding is insufficient to cover all the requested projects. Rather than ranking projects 1-8, staff has bundled projects in a 1-4 ranking. For the projects, staff took into consideration the number of complete street objectives the project met, and if the project was already initiated and waiting on funding to move to the next phase. The Planning, Programming and Monitoring funds set aside for HCAOG administration are included with the highest priority ranking consistent with how it applied throughout the state. The TAC may recommend a different priority ranking. To be consistent with the Regional Transportation Plan projects that meet more complete street objectives should receive higher rankings.

### **Discussion and Decision Points for Draft RTIP**

Staff requests that the TAC review the draft RTIP, discuss and advise on a priority ranking, direct staff to incorporate any recommended changes, and recommend that the HCAOG Board adopt the 2024 RTIP for submittal to the CTC.

### **RTIP Schedule**

After the TAC meeting, staff will request a Project Programming Request form (PPR) from jurisdictions for each of the projects included in the STIP. Staff will make any TAC recommended changes to the RTIP and complete the appendices and cover letter.

The Board will review the RTIP at the November Board meeting. Staff will compile the final RTIP and submit it to the CTC prior to the December 15 deadline. After several hearings, the CTC is scheduled to adopt the STIP in March 2024. Once adopted, the 2024 STIP will be effective starting Fiscal Year 2024/2025. Projects approved for funding in Fiscal Year 2024/2025 can request funding allocation beginning at the August 2024 CTC meeting.